**Title**  
*A short heading describing the motion.*

**Proposer and Seconder**  
*Every motion needs a student or officer to propose the motion and another to second it. The proposer usually takes the first speech ‘for’ and the seconder the second speech ‘for’.*

**Greenwich SU Notes**  
*This is where you list any facts related to your argument.*

**Greenwich SU Believes**  
*This is where you add what opinion or stance the Union should take on the issue.*

**Greenwich SU Resolves**  
*This is where you list any actions you want the Union or Union officers to take.*