

student assembly

guidance

role of assembly members

1. You represent a defined group of students e.g. your Society or Sports team.
2. To reflect on the views of your cohort/peers.
3. To give student feedback you receive to Assembly.
4. To participate in reflective and informed discussion, leading to decision making that will:
 - i. Improve the University experience
 - ii. Address disadvantages faced by students in the community
 - iii. Enforce what students expect from their Students' Union and Representation
5. Identifying problems, analysing issues and shaping solutions.

our values

Inclusive

Assembly endeavours to allow all members to participate and be involved in the discussions and decision making.

Safe Space

Assembly follows the Safe Space Policy which respects protected characteristics.

Accessible

Members should not feel isolated or alienated by other assembly members conduct or discussions.

Empowerment

Assembly empowers all voices and values all contributions.

Open-minded

Members are open-minded to the information and views relayed by others.

Balance

Assembly believes a balanced debate with opposing views and opinions helps to make informed decisions.

Approval
is given by a majority vote from registered members

Recommendations
are drafted by the Assembly

Solutions
are weighed up and options investigated

Student Submission
on a topic or issue

direct decision making



Information
is analysed by Assembly

Questions
are formed around the issue

Knowledge
developed on how the issue affects the student experience

Views
are gathered from students and members

assembly process

REGISTRATION & ATTENDANCE

Don't forget to register to receive your Assembly voting form (online) and emails with Assembly updates.

Make sure you let us know you are attending the Assembly meeting through Eventbrite.

Email reps@gre.ac.uk for any information needed.

STUDENT SUBMISSIONS & AGENDA

The deadline for submissions will always be a week before an Assembly.

The agenda will be sent five days in advance of the meeting.

Submit agenda items via Feedback Mechanism or email reps@gre.ac.uk

ROUND TABLE GROUP DELIBERATION

A. Introduction (learning): about a topic/issue submitted.

B. Discussion: all participants will reflect on knowledge, views and information.

C. Solution analysis: options are identified and analysed.

D. Recommendations: drafted by members by consensus building.

TYPE OF ACTION

What actions do groups want to take to the online vote?

e.g.

- Students' Union wide campaign
- Student priority vote to all students
- Launch research initiative
- Lobby University
- Referendum

DECISION

A. Online vote opens: after the meeting, members have one week to cast their vote.

B. Results: of the online vote will be communicated out by the Chair with the next steps.

C. Embedded: into the work of the Students' Union.



WHAT IF I CAN'T ATTEND A MEETING?

Unfortunately you will miss out on the deliberation, but you still can direct the course of action by voting through the online form.

*You can always delegate your attendance and vote to another committee member in your group or Programme Rep on your course to ensure your cohort of students are actively represented through someone attending, participating and voting.



ROLE OF THE ASSEMBLY CHAIR

The Chair is here to support you in any way they can by:

1. Supporting you in writing and forming your submission to take to Assembly.
2. Facilitate deliberation, ensuring all members can contribute and participate.
3. Upholding Assembly values to ensure a healthy debate and inclusive environment for all.



CASTING YOUR VOTE

Once an Assembly meeting is over, the online vote is open for one week. Don't forget to cast your vote before the deadline.