

GSU OFFICER ***JOB DESCRIPTIONS***



ELECTIONS

Role Description

Salary - £27,278.13

Start Date: June 2026

Length of Term: 1 Year

Hours: Full Time (35 hours per week)

Location: Greenwich Campus, Avery Hill Campus, Medway Campus - this role will be predominantly onsite, and campus based

Essential skills:

To be a GSU Officer, you do not need any prior work experience but you do need to have some core skills to be successful, they are:

- Be passionate about student issues and creating change at the University of Greenwich
- Be approachable and engaging
- Have a positive attitude
- Be comfortable talking to students
- Want to support GSU in being the best it can be
- Be comfortable communicating with different people
- Be prepared to be the face of GSU on social media and at events
- Care about liberation, equality and diversity and ensuring that all students are represented and can be their best

What does a GSU Officer do?

- Be the primary representative of all GSU members both within the University of Greenwich and nationally. This sometimes involves being the face of GSU at Union or University functions, or representing students on disciplinary panels.
- Work with University stakeholders and participate in the annual committee cycle to improve student experience, based on held data, your experiences and consultation.
- Communicate and consult with students at all times, bringing feedback to appropriate places in the organisation and advocating for their needs to the University.
- Campaigning and lobbying for change to based on the wants and needs of GSU's membership.
- Being an elected Trustee, ensuring that members are represented in GSU's running and strategic direction.
- Engage with personal and professional development where required or desired throughout the year.
- Work within Students' Union policy and values at all times.

Duties will be divided in negotiation with the elected GSU Officer Team. This process will take place over the Induction period throughout the summer.

The elected candidate for the President role will:

- Provide the main channel of communication with the University on matters of Union policy and the needs of our membership.
- Act as the spokesperson for the Union to the media and on other occasions as required.
- Liaise with the Chief Executive regarding the effective running of the organisation including all aspects of Union and strategic development.
- Lead the GSU Officer team

Summary of Role

GSU Officers are responsible for overseeing the running of Greenwich Students' Union (GSU) and being the public face of the charity.

GSU Officers are senior student representatives to the University and provide insight on issues students are facing. As trustees of GSU, they are the political and strategic leaders working to ensure students' voices are at the heart of everything GSU and the University does.

Desirable skills:

Although not essential, it would be great if you have:

- Experience of sending emails and managing a diary
- Written and verbal communication experience
- Presentation skills
- An interest in Higher Education policy
- An understanding of Universities
- An interest in Charity law and governance
- Time management skills
- Experience of working as a team

President Job Description

Role

President

Areas of Focus

- Overall leadership, strategy and representation of all students
- The Sabbatical Officer President is the lead elected representative of the Students' Union, responsible for championing the student voice and setting the strategic direction of the Union for the academic year. The President acts as the primary spokesperson for the student body, representing students' interests to the university's senior leadership, external partners, and national bodies"

Attributes

- Strong communication and leadership skills.
- Ability to build relationships with diverse student groups and stakeholders.
- Confidence in public speaking and advocacy.
- Strategic thinking, problem-solving, and organisational abilities.

Experiences

- Experience in student representation, committee work, or involvement in Students' Union activities (e.g. as a course rep, society leader, volunteer, or activist).
- Demonstrated experience in leadership roles, project work, or coordinating teams or initiatives.
- Experience engaging with diverse student groups and responding to their needs.
- Prior public-speaking, advocacy, or communication experience is beneficial but not essential.

Responsibilities

- Provide strategic leadership for the Students' Union Officer team and oversee the delivery of its annual priorities.
- Represent students at university committees, boards, and meetings, ensuring student perspectives shape institutional decisions
- Lead Union campaigns focused on improving the student experience, wellbeing, academic quality, and equality of opportunity.
- Uphold the Union's values and governance processes, including working with the Trustee Board.



ELECTIONS

greenwichsu.co.uk/elections