

GSU OFFICER ***JOB DESCRIPTIONS***



ELECTIONS

Role Description

Salary - £27,278.13

Start Date: June 2026

Length of Term: 1 Year

Hours: Full Time (35 hours per week)

Location: Greenwich Campus, Avery Hill Campus, Medway Campus - this role will be predominantly onsite, and campus based

Essential skills:

To be a GSU Officer, you do not need any prior work experience but you do need to have some core skills to be successful, they are:

- Be passionate about student issues and creating change at the University of Greenwich
- Be approachable and engaging
- Have a positive attitude
- Be comfortable talking to students
- Want to support GSU in being the best it can be
- Be comfortable communicating with different people
- Be prepared to be the face of GSU on social media and at events
- Care about liberation, equality and diversity and ensuring that all students are represented and can be their best

What does a GSU Officer do?

- Be the primary representative of all GSU members both within the University of Greenwich and nationally. This sometimes involves being the face of GSU at Union or University functions, or representing students on disciplinary panels.
- Work with University stakeholders and participate in the annual committee cycle to improve student experience, based on held data, your experiences and consultation.
- Communicate and consult with students at all times, bringing feedback to appropriate places in the organisation and advocating for their needs to the University.
- Campaigning and lobbying for change to be based on the wants and needs of GSU's membership.
- Being an elected Trustee, ensuring that members are represented in GSU's running and strategic direction.
- Engage with personal and professional development where required or desired throughout the year.
- Work within Students' Union policy and values at all times.

Duties will be divided in negotiation with the elected GSU Officer Team. This process will take place over the Induction period throughout the summer.

The elected candidate for the President role will:

- Provide the main channel of communication with the University on matters of Union policy and the needs of our membership.
- Act as the spokesperson for the Union to the media and on other occasions as required.
- Liaise with the Chief Executive regarding the effective running of the organisation including all aspects of Union and strategic development.
- Lead the GSU Officer team

Summary of Role

GSU Officers are responsible for overseeing the running of Greenwich Students' Union (GSU) and being the public face of the charity.

GSU Officers are senior student representatives to the University and provide insight on issues students are facing. As trustees of GSU, they are the political and strategic leaders working to ensure students' voices are at the heart of everything GSU and the University does.

Desirable skills:

Although not essential, it would be great if you have:

- Experience of sending emails and managing a diary
- Written and verbal communication experience
- Presentation skills
- An interest in Higher Education policy
- An understanding of Universities
- An interest in Charity law and governance
- Time management skills
- Experience of working as a team

VP Activities & Communities Job Description

Role

VP Activities & Communities

Areas of Focus

- Sports, societies, student groups, belonging
- The VP Activities & Communities leads on enhancing student life beyond the classroom, supporting student groups, developing inclusive communities, and improving opportunities for students to engage in activities, volunteering, and events. The role ensures that all extracurricular experiences are accessible, well-supported, and reflective of students' needs.

Attributes

- Strong communication, organisation, and interpersonal skills.
- Ability to collaborate with a wide range of students and stakeholders.
- Creativity and enthusiasm for developing engaging activities and community projects.
- Commitment to fostering an inclusive and vibrant student experience.

Experiences

- Experience participating in or leading student societies, sports teams, volunteering groups, or community initiatives.
- Demonstrated ability to organise events, projects, or activities.
- Experience working with diverse student communities and promoting inclusion.
- Prior engagement with Students' Union structures (e.g., as a sports committee member) is desirable.

Responsibilities

- Support, develop, and advocate for student-led societies, sports clubs, volunteering projects, and community groups.
- Work with university departments and external partners to improve facilities, resources, and opportunities for student activities.
- Lead campaigns and initiatives that strengthen inclusion, wellbeing, and belonging within the student community.
- Promote and enhance the Union's events, activities programme, and community-building initiatives.



ELECTIONS

greenwichsu.co.uk/elections