

GSU OFFICER ***JOB DESCRIPTION***



ELECTIONS

Role Description

Salary - c. £25,721

Start Date: June 2024

Length of Term: 1 Year

Hours: Full Time (35 hours per week)

Location: Greenwich Campus, Avery Hill Campus, Medway Campus - this role will be predominantly onsite, and campus based

Summary of Role

GSU Officers are responsible for overseeing the running of Greenwich Students' Union (GSU) and being the public face of the charity.

GSU Officers are senior student representatives to the University and provide insight on issues students are facing. As trustees of GSU, they are the political and strategic leaders working to ensure students' voices are at the heart of everything GSU and the University does.

GSU Officers should:

- Be passionate about student issues and creating change at the University of Greenwich
- Be approachable and engaging
- Have a positive attitude
- Be comfortable talking to students
- Want to support GSU in being the best it can be

GSU Officers through this role will be supported to develop:

- Leadership Skills
- Communication Skills
- Organisational Skills
- Listening and Interpersonal Skills
- Critical Thinking Skills
- Lobbying and Negotiation Skills
- Teamworking Skills
- Project Planning
- Long Term and Strategic Planning

What does a GSU Officer do?

- Be the primary representative of all GSU members both within the University of Greenwich and nationally. This sometimes involves being the face of GSU at Union or University functions, or representing students on disciplinary panels.
- Work with University stakeholders and participate in the annual committee cycle to improve student experience, based on held data, your experiences and consultation.
- Communicate and consult with students at all times, bringing feedback to appropriate places in the organisation and advocating for their needs to the University.
- Campaigning and lobbying for change to based on the wants and needs of GSU's membership.
- Being an elected Trustee, ensuring that members are represented in GSU's running and strategic direction.
- Engage with personal and professional development where required or desired throughout the year.
- Work within Students' Union policy and values at all times.

Duties will be divided in negotiation with the elected GSU Officer Team. This process will take place over the Induction period throughout the summer.

The candidate with the highest overall votes will be offered the role of President (also to be understood as the lead GSU Officer). All other elected GSU Officers will be known GSU Officers. Additional duties include:

- Provide the main channel of communication with the University on matters of Union policy and the needs of our membership.
- Act as the spokesperson for the Union to the media and on other occasions as required.
- Liaise with the Chief Executive regarding the effective running of the organisation including all aspects of Union and strategic development.
- Lead the GSU Officer team



ELECTIONS

greenwichsu.co.uk/elections