

Team Greenwich Fixtures

Every Team Greenwich squad playing in either BUCS or LUSL will have fixtures throughout the academic year. These fixtures usually run from October to March and will include an equal amount of home and away games.

All chairs are given the responsibility to either ensure weekly fixtures are communicated out or delegate the duty of doing this to another member of committee. Fixtures also include; match packs, ref duties and transport.

To keep up to date

Check your fixture information by checking the fixtures spreadsheet and BUCS website (<https://www.bucs.org.uk//bucscore/Search.aspx>) on a regular basis to find out the arrangements for forthcoming fixtures or to check for cancellations or postponements. You will receive a weekly email with your upcoming fixtures, with details of the start time and travel plans.

Struggling to get a team together

Give at the very least 48 hours' notice to rearrange or cancel a fixture - If you give less than 48 hours' notice for reasons other than bad weather BUCS rules state that your team will be liable for any costs incurred by your opposition and you will automatically concede a walkover.

Note on walkovers: You must provide three alternative dates to play the fixture to activities staff, if the dates provided cannot be attended by the opposition then a walkover can be conceded. If you concede three or more walkovers in the league, the team will be fined £50 by BUCS and you will not be eligible to play in Cup competitions. Due to this rule, if you concede two walkovers you will be called in for a meeting with the Student Activities staff and the team may be removed from BUCS leagues. If you concede a late walkover in a cup competition then BUCS rules state a £300 fine will be applicable - even if it is your first walkover. Please see us ASAP if conceding a cup walkover is likely.

Match Officials

You are responsible for booking your own match officials, and this should be done as early as possible and ensure that you have the means of paying them on the day.

The costs for officials from the SU are as follows:

Sport	Cost (£)
American Football	275
Basketball	90
Cricket	40-100
Football	40
Hockey	40
Futsal	50
Netball	30
Rugby	25
Volleyball	50

Collect cash for match officials on the morning of the Home fixtures from the Reception Desk at Avery Hill. You must complete the match day form, which requires a signature to receive the money and ensure the match official signs the sheet provided on receiving the cash which must be brought back the following day. Referee money for the next fixture will not be issued for any team within the respective club if the form from the previous fixture has not been returned.

Match Pack

A match pack will be available for every team at Avery Hill reception. This will contain:

- Team Sheet; must be filled out with the players who are playing, and filled out with the opposition's team too
- Results Card; filled out with the final score, the details of the referee and their signature if paid
- Playing Under Protest; used in case of an unfair game. Is a £50 cost to put through, so evidence is important

Match packs should be returned to the Avery Hill Reception as soon as possible after the fixture.

Transport

There are two main methods of transport to fixtures; public transport and coach. Your method of transport will be allocated to you on the weekly email, with a coach being given if the journey is over a 1hr 30mins on public transport or the venue is inaccessible by public transport.

- Public Transport: use of public transport to games that are easy to get to. Transport costs can be claimed back with a receipt through Avery Hill Reception.
- Coach: if required, a coach will be booked for you by the Activities team. Details will be sent to you with the weekly email, and a contact number will need to be provided for the driver.