

# Private Car Registration Form

Please use this form to register a vehicle if you will be using it for Student Activities. The registration is valid until you cease to be involved in Student Activities, or documents become out of date, and must be completed **BEFORE** the vehicle is used.

<b>Name:</b>	
<b>Student number:</b>	
<b>Club/Society:</b>	
<b>Telephone Number:</b>	
<b>Email Address:</b>	
<b>Make and Model</b>	
<b>Vehicle Registration</b>	

**Please print your details clearly and sign to confirm:**

- You have informed your insurance company of your intention to transport students on behalf of the Students' Union as a volunteer;
- Your vehicle is roadworthy and complies with all current road traffic legislation;
- You will inform the Students' Union of changes to your details - such as change of address, penalty points or licence; and
- You agree with the Students' Union holding copies of paperwork relating to your vehicle and will update them when required.

**Print Name:**

**Signature:**

**Date:**

**Union Staff Use: Tick if copies attached**

Driving License

Proof of taxation of vehicle

Insurance certificate

MOT/New Car Registration