**Risk Assessment – Event name, location and date**

**Event Risk Assessment**

The Management of Health and Safety at Work Regulations 1999 require all employers and self-employed people to identify hazards which could cause harm, assess the risks which may arise from the hazards and decide on suitable measures to eliminate, or control, the risks. It is important you visit our venue to identify potential hazards.

See below for an example on how to layout your event risk assessment:

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| **Likelihood (Probability Rating)** | **Severity** |
| 1 Unlikely | 1 Trivial (on site First Aid) |
| 2 Possible | 2 Minor (on site First Aid) |
| 3 Happens Occasionally | 3 Significant Injury (Hospitalisation) |
| 4 Happens Periodically | 4 Serious injury (Hospitalisation) |
| 5 Happens Frequently | 5 Fatality |

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| **Ref No** | **Subject Area** | **People at Risk** | ***Hazard-*** *Anything which may cause harm* | ***Rating*** *Likelihood x Severity Rating = Primary Risk on no controls* | | | | | | | **Control Measures** | | ***Rating -*** *Likelihood x Severity Rating = Residual Risk* | | | | | **Further Precautions/Actions** |
|
|  |  |  |  | **L** | | | **S** | | **R** | |  | | **L** | | **S** | | **R** |  |
| **1** | **Set up and take down** | | | | | | | | | | | | | | | | | |
|  |  |  |  |  | | |  | |  | |  | |  | |  | |  |  |
| **2** | **Venue** | | | | | | | | | | | | | | | | | |
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| **3** | **Audience Welfare** | | | | | | | | | | | | | | | | | |
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| **4** | **Any other areas** | | | | | | | | | | | | | | | | | |
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