

# Inclusivity Checklist

This is a quick checklist to assess the inclusivity of your Programme. By using the grading system you will be able to see how you perform against our criteria. But don't worry if you don't meet everything, that's where Curriculum Consultants come in!

Name:

Programme:

Department:

Faculty:

Email Address:

Permission given for follow up contact

I am...

APL

Personal Tutor

Lecturer

Programme Lead

Other \_\_\_\_\_

What are you hoping to get out of this process?

  
  
  
  
  

How did you hear about this?

  
  

Curriculum Consultant:

We will use your responses to promote best practice across GSU, University of Greenwich and the wider sector. Your data will be anonymised. In accordance with Article 6 of the General Data Protection Regulation 2018, Greenwich Students' Union has a legitimate interest to process information relevant to your enquiries. We will not take this data or use it without your consent. We will process your information for a period of six years to satisfy your interests and those of Greenwich Students' Union. Your information will remain confidential and stored securely within Greenwich Students' Union. You have the right to access the information we hold on you, update your information and request for it to be deleted. Please email your request to [sucompliance@gre.ac.uk](mailto:sucompliance@gre.ac.uk). Our full GDPR Policy and Procedure can be found on [greenwichsu.co.uk/privacy](http://greenwichsu.co.uk/privacy) or you can request a copy from a member of the team. We will not share your data with a third party without your explicit consent, unless we have a legal obligation to do so.

Write numbers in the boxes to grade your Programme:

1 Meets all

2 Meets some

3 No evidence

Please do feel free to reflect honestly on the following questions. The checklist is a chance for us to gauge how GSU and the Attainment Gap Project, through Curriculum Consultants can support you.

Please note: you may be asked to evidence any of the following points so good practice can be shared.

Do you involve students in co-creating and evaluating the curricula? E.g. engaging Programme Reps, Evasys results etc. If so how?

  
  

Do students have the opportunity to reflect upon assessment feedback? If so, how do you facilitate this?

  
  

Do you use a variety of access points, teaching approaches and assessment methods?

Is there space for open discussion and participation?

Have you reflected on unconscious bias within your Module/Programme? If so, how?

  
  

Does your Programme ensure sufficient opportunities for social learning? Example:

  
  

Are there opportunities outside of teaching hours for students to access Academic Staff? E.g. office hours, online communication, tutorials

## Content

Does your content and material reflect a wide range of theories and perspectives? E.g. reading lists, case studies

Does your content encourage students to develop their critical thinking when considering global perspectives?

Are employability skills and opportunities highlighted throughout your programme? Example:

  
  

## Personal Development

Does your Programme offer academic activities outside of assessment? E.g. academic communities

Do you encourage students to seek these academic opportunities externally? E.g. through Greenwich Students' Union

Do you have an Academic Society connected to your subject? Do you engage or support them?

Are support options clearly signposted? E.g. in the handbook, Moodle, lectures

## Contact Us

If you have any questions or would like more information, please contact the Curriculum Consultants:  
[curriculumconsultants@gre.ac.uk](mailto:curriculumconsultants@gre.ac.uk)

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